

Gulfs War Page School Procedure:

Schedule and Session Information:

Classes and activities are offered from Monday through Friday of the War, and should include sessions designed for ages 5-12. The morning session will run from 9am to 12pm. There will need to be a group lead each day for Page School and AT LEAST 2 assistants for each age group during each session. This is to ensure that all children have the correct supervision and there is enough coverage in each group.

Classes and activities are not limited to these age groups, but should be planned with "recommended ages" in mind. Cross over is welcomed at the parent's discretion. Page School will try to accommodate all children 5 and up, however due to staffing we may need to request a parent to remain. Children under age five may only attend IF the parents feel they are prepared for the school atmosphere, and provided the parent attends with the children.

Based on budget and number of volunteers available, maximum capacity is currently set at 50. Should more children beyond that number wish to attend, parents will be asked to attend with the understanding that supplies will be limited.

Organization:

Gulf Wars Page School operates in a multi-Kingdom team atmosphere. Ansteorra, Gleann Abhann, Meridies and Trimaris will all be offered a day to sponsor the activities for Page School. The sponsoring Kingdom will be in charge of coordinating activities, teachers and assistants for that day. If additional Volunteers are needed then Page School will utilize Volunteer Point.

Each year one of the Kingdoms mentioned above will have the opportunity to send a representative of their Kingdom to be the Dean of Page School. The rotation will be in alphabetical order of Kingdom names. If for some reason the Kingdom up for the rotation that year is unable to sponsor the school then the sponsorship will move to the next Kingdom in the rotation.

Field trips are encouraged to be scheduled during the week when possible. The Dean for the year will be in charge of contacting various departments at Gulf Wars to set up these field trips when time allows. During field trips parents are encouraged to attend. This in order to benefit family time and to decrease the need for additional volunteers.

Supplies for each day are purchased in advance by that days sponsoring Kingdom. Each Kingdom will receive a \$100.00 budget for supplies for each day they sponsor. All receipts with an explanation of what activity the supplies are needed for should be turned in to the Dean of Page School as supplies are purchased for approval so that they can be sent in for reimbursement as soon as possible.

Tent One is reserved for sign in for the school, main classes and activities that are geared toward ages 5-8. Tent two is designated for main classes and activities for ages 9-12.

Attendance Rules:

All children must be signed in preferably by a parent, but in accordance to Kingdom law, they may be signed in by a supervising adult or a teen of appropriate age that has been designated by the parent.

Sign in/out sheets can be drafted in any form, but must include the child's name(s), parents' names and contact number, camp name, age of the child, known allergies, times in and out, and should include a space for acknowledging whether the child is enrolled in Pages' School (for credit recording purposes). Parents should also be encouraged to note medical concerns that may need attention (i.e. diabetes, or nut allergy, in case snacks are distributed.)

Parents MUST be aware of the Kingdom Law's requirement children under 12 be attended. Children under 12 may not come to or leave the school unescorted. Parents should make their children aware of these rules. Parents should also realize, according to Kingdom Law, that they are ultimately responsible for their children onsite, and signing children in does not transfer that responsibility to volunteers at Page School.

Children behaving in lewd, or violent manner will be expelled for the day, and parents will be required to retrieve their child immediately.

Parents are required to pick their children up when the session has ended. Any child who is not picked up within 15 minutes of the end of the session will be taken to Watch and the parents notified.

Staff Information:

A MoC meet and greet will be held the 1st Sunday of the War to cover any last minute changes to schedule as well as any other concerns and last minute details .During this time all attending volunteers and MoC's will be briefed on Page School rules and regulations.

Page School will have a radio assigned to them during session hours. This radio is to be on and monitored at all times. Battery and radio exchanges will be handled by the Page School Dean.

Volunteers will need to sign in on the volunteer sheet. The Dean will be responsible for signing off on the volunteer sheets as well as their turn in at the end of the day.

All daily volunteers should be briefed on the School's rules and expectations in advance by the Dean.

Bathroom breaks are manned by no less than two counters, to ensure young children (under 12) are not unescorted on the walk to the hall or port-a-potties. Volunteers should escort the children into the restroom and stay within vocal range, but should not escort children into the stalls.

Communications:

Schedule changes or other last-minute information will be posted on the message board at the door of tent one by the Dean of Page School or his/her deputies.

THLady Marjory de Warenne, Gleann Abhann KMoC (Lisa Phillips)
Page School, Gulf Wars, 2020

Edited by: H.L. Liadan of Patrin-Or, (Heather Harrison)
Wiesenfeuer, Ansteorra MoC
Page School, Gulf Wars 2025